

MINUTES OF IFALDA BOARD MEETING
HELD ON 19 JULY 2003, MIAMI , FLORIDA

Present: Allan Rossmore President
 Adrian Sandziuk VP West
 Peter Rogl VP Admin
 Rick Ketchersid VP Finance
 Raul Aguirre Director Latin America
 Jan Hoehne Director European Industry & Regulatory Affairs
 Flemming Loevenvig
 Andy Konstas
Part Time on Phone
 James Ford Director Information Technology

President opened the meeting at 1335 and thanked everybody for their attendance and welcomed them to Miami.

Communications

Gerald Clifford sent greetings and regrets not being able to attend this meeting due to his ongoing process of recovering from his operation.

Approval of minutes from Ireland meeting

The minutes of the previous boardmeeting held in Galway/Ireland in May 2003 were approved.
Motion to accept: Rick Ketchersid , seconded: Peter Rogl

The minutes of the AGM held in Galway/Ireland in May 2003 were approved.
Motion to accept: Rick Ketchersid , seconded: Peter Rogl

Raul Aguirre will – as a courtesy to spanish speaking colleagues – translate the minnutes in spanish and send them.

Financial report – Rick Ketchersid

Balance as per June 30th, 2003 : 8232,77 – this is pior to adjustment for AGM 03
AGM profits not yet distributed
AGM final bill and expenses not yet included.

After the final AGM adjustments the balance should be 11500 – 12000 USD.
This is about 5000 USD short for this time of the year.
ADF prepayment was lower than in previous years (based on expected number of members)

At this time there was a short telcon with James Ford an AGM finacial matters and the upcoming AGM.

Sandy Sandzuik raised the issue of expenses at meetings and asked for a general principle for dinners. Rick suggested to use a certain allowance for breakfasts and dinners e.g.: 35USD/day – exceedance to be paid by the individual, liquors not covered. Peter will supply a sample list of Austrian state allowances for different countries.

Sandy Sandzuik - VP West

short discussion of ADF issues
IFALDA wants to be cooperative, will work with ADF whenever possible.
ADF will be invited to all of IFALDAs functions.
If ADF chooses to hold a board meeting with us – that's fine.
And also if IFALDA chooses to invite Vendors to its meetings we will do so with the Provision to encourage them to also attend the ADF meetings.
Sandy will be unable to attend the ADF October meeting – Rick might be able...

IFALDA should naturally be part of ICAO meetings.
Sandy to investigate/find out what it would cost for IFALDA to become an observer at ICAO.

Position for Andy Konstas

Andy was asked if he is willing to accept the position of Director Industry Relations.
The duties would be e.g.:
attendance of ADF meetings
dealing with companies, unions, vendors a.s.o.
Motion: Rick Ketchersid, seconded: Raul Aguirre
Andy Konstas accepted.

Jan Hoehne - European Industry & Regulatory Affairs

FAA-JAA-EASA Iceland meeting
JAA- Europeans to set up a forum of flight monitoring.
We should participate in that group/ 3-4 meetings per year,
US Dispatchers should be part of it: Andy or Brad would be the right persons

JSSI Joint Aviation Safety Strategy Initiative (high level safety group)
Part of it is: CAST Group – Civil Aviation Safety Team - we might be able to get into.

Jan received job and training inquiries from spanish people.
Allan wonders if maybe this has something to do with IOSA.

Allan Rossmore – Paris Airshow

Allan was at the Paris airshow June 17th for a panel discussion on operational control set up by Philippe Martineaud/CS together with Albert Rieger.
Someone from Emirates, a retired AF Concorde Captain, some people from Air France.

Allan Rossmore – IOSA

task for another two years. Allan and Randy Rohan will share meeting attendance.
There should be a requirement for a minimum qualification for auditors.
New definitions for flight operations officer, dispatchers, flight planning, flight monitoring –
Not the name but the function is important

Raul Aguirre - Latin America

Raul works on a mailing list for Latin American Dispatchers.
He sent regular messages to the dispatchers but doesn't get too much response.
Argentinians want to join IFALDA but wanted to negotiate the dues – but it is not possible for IFALDA to grant exceptions. We should create a letter telling them they are welcome to join but we are unable to change the dues structure, but pointing out the benefits of associating with IFALDA. We also would like to have a meeting in Latin America.
As an alternative we might be able to send representatives. Preferably in the low season.
Flemming suggests to create a kind of "standard letter" signed by Allan and sent out to new members and potential associations who want to join us-especially in the areas we do not have contacts – mostly Latin America, Africa...
Try to make them aware that we exist, we are not a union...
Eufalda should try to get the Dutch to join...

Rick: IFALDA should create a "new member" page on the website – just like EUFALDA has.
There also should be "one" e-mail address for information inquiries.
.. to be coordinated with James.
Short discussion on individual membership fee and possible payment by VISA via the Web-site plus a service charge to be added.

Gerald Clifford – Membership - Flemming

Gerald Clifford requests to relinquish his function as Director membership.
Flemming Loevenvig said, he will be willing to take over this function.
Flemming will provide a proposal at next meeting:
.what should be provided
.membership situation
.strategy what we should do
need: database ,dues

Gerald Clifford to become Director Training & Safety.

This has been accepted by the board but needs to be reconfirmed by the next AGM.

Motion to accept Gerald's resignation as Director Membership and appointment of Flemming for this position.

Motion for Flemming as Director membership: Rick Ketchersid, seconded: Adrian Sandzuik

Motion for Gerald as Director Training & Safety: Peter Rogl, seconded: Andy Konstas

AGM Seattle 2004

The AGM theme could be:

.) Second century in aviation

.) Review of the first hundred years of aviation – key note speakers, Museum of Flight

a) Date: traditionally first week of May to avoid Mothers days weekend

Following date was agreed:

Monday May3rd: Check in/Registration

Tuesday May4th: Businessmeetings (IFALDA/EUFALDA AGM)

Wednesday May5th: Speakers

b) Hotel location:

e.g.:

new Seattle Marriott at waterfront

Edgewater, Doubletree near Seatac airport

Rate target: 50 – max.100 USD/night

c) Activities

d) Sponsors (also part of item c)

BOEING could be a major sponsor for e.g.:

Dinner at the "Museum of Flight"

Another option could be a restaurant across the bay with a great view of downtown

Boeing busses could be used for transport

Boeing plant Tour

For spouses and companions: wineries, breweries....

It was agreed that Rick shall be the "SEA AGM ORGANIZER"

Andy offered to help him. Further assistance to be contacted at location. e.g.: Boeing, Alaskan, Flight Safety.

James Ford to be the contact for vendors, update the website, set up CC facility to be used at site.

Due to the meeting locations also ASIANS (Pacific rim) could be approached and might be willing to come to SEA.

e) Financial issues

Keep the AGM as cheap and affordable as possible

Vendors/Sponsors to be approached early

Hotels usually want a deposit before the end of the year

We could also negotiate a group rate with the hotel, but the hotel will be paid separately by the guests.

The AGM fee would be collected separately.

This could also be favourable for someone who might want to stay at a cheaper hotel and just come to the AGM hotel for the meeting.

Next business meeting location

AGM 2005 : WAW (Warsaw) Poland could be a location as it is believed that polish dispatchers indicated their will to organize it.

Could also be somewhere else in Central/East Europe –

To be coordinated with Albert Rieger Pres. EUFALDA

EUFALDA Semi annual meeting: Haugesund/Norway Sep29th-Oct1st, 2003

Short discussion whether or not an IFALDA Boardmeeting will be held there-

depending on financial situation.

A possibility in case of tight finances would be to set a maximum fund available for a boardmeeting in HAU and evenly distribute it to the attendees.

Andy proposed that everybody pays on his own and claims the money from IFALDA later when dues and revenues are available on the account.

(Package price 3000NOK/400USD for sgl. Room)

Brad, Allan, Rick, Peter, James are thought to be willing/able to come

Jan to join as EUFALDA VP (no costs for IFALDA)

Andy will be there on his own

Raul... pending

Other new business

Peter asked for business cards but is not happy with the current layout.

Short discussion on possible layout.

It was agreed that Peter will come up with redesign proposals...

Motion to adjourn: Andy, seconded: Rick, Sandy

Meeting was adjourned at 1815LT.

Peter Rogl
VP Admin IFALDA
July19th, 2003

END